

**Bloomsburg Area School District
Board of School Directors
Special Meeting
Monday, 3 October 2016
7:00 p.m.
District Office Board Room**

MINUTES

Attendance

A special meeting of the Bloomsburg Area School District Board of Directors was called to order at 7:00 p.m. on Monday, 3 October 2016 in the district office board room, followed by the pledge to the flag. Directors in attendance were: Ms. Stephanie Dunn Haney, Mr. Brent Hock, Mrs. Tina Howell, Mr. Joshua Klingerman, Ms. Marianne Kreisher, Mr. Norman Mael (arrived at 7:14 p.m.) Mrs. Gail Moore, and Mr. Joe Yodock. Ms. Deb Zollmann was absent from the meeting.

Bloomsburg Area School District administrators in attendance were: Mr. Stephen Bressi (left at 7:25 p.m.), Mr. Marc Freeman (left at 7:25 p.m.), Mr. Trevor Palmatier (left at 7:25 p.m.), Dr. Amanda Stutzman (left at 7:25 p.m.), Mr. Josh Tabor (left at 7:25 p.m.), Mr. Michael Upton, Dr. Donald Wheeler, and Mr. Nick Wozniak (left at 7:25 p.m.).

Others present included: Mr. Phil Burrell (arrived at 7:08 p.m.), Mrs. Bonnie Crawford (arrived at 7:20 p.m.), and Ms. Stephanie Kessler

RECOGNITION OF VISITORS & PERSONS WISHING TO SPEAK

No one wished to address the board at this meeting.

OLD BUSINESS

There was no old business to come before the board at this time.

NEW BUSINESS

Acceptance of Donation

Ms. Kreisher made the motion, which was seconded by Mr. Klingerman, to accept the donation of \$10 to be used to purchase a book for the W.W. Evans Elementary School library in memory of Zoe Noel Carr, made by Lori Ebright and Ashley Ebright. The motion passed by a unanimous voice vote

PERSONNEL

Approval/Acceptance of Personnel Items

Ms. Kreisher made the motion, which was seconded by Mr. Yodock, to approve/accept the following personnel items:

- Accept the resignation of Bloomsburg High School Learning Support Teacher Mary Michaels, retroactive to 14 September 2016;
- Accept the resignation of W.W. Evans Elementary School Custodian Thomas Szeder, retroactive to 23 September 2016;
- Change the step of Amanda Zwalkuski from Step 1 BS (\$36,476) to Step 1 BS+24 (\$37,424), retroactive to the start of the 2016-2017 school year;
- Transfer Diane Crist from the position of Beaver-Main Elementary School Personal Care Aide (6.5 hours per day) to the position of Memorial Elementary School Paraprofessional (5.75 hour per day), retroactive to 19 September 2016;
- Approve Nancy Scala as a van driver through Fishing Creek Transportation, effective for the remainder of the 2016-2017 school year;
- Approve the following individuals a long-term volunteers/overnight chaperones:
 - Tony Dreckman;
 - Barbara Neuhard;
- Approve Anna Bridges as a professional long-term learning support substitute teacher at Bloomsburg High School, retroactive to 13 September 2016 for a period of at least 30 working days at a rate of \$100 per day, as per Policy 405: Employment of Substitute Professional Employees;
- Approve Stefanie Cicero as a long-term daily substitute at the rate of \$100 per day, effective 17 October 2016 through 14 November 2016;
- Approve changing the following athletic coaches for the 2016-2017 season:
 - Anthony Stone from Varsity/Junior Varsity Football Coach to Junior High Football Coach at Step 1 and a stipend of \$1,448.00;
 - Matthew Stone from Junior High Football Coach to Varsity/Junior Varsity Football Coach at Step 5 and a stipend of \$2,138.00.

The motion passed by unanimous voice vote.

ADJOURNMENT TO WORK SESSION

At 7:01 p.m., Mr. Klingerman made the motion, which was seconded by Ms. Kreisher, to adjourn the work session and move into the work session. The motion passed by a unanimous voice vote.

Respectfully Submitted,

Stephanie Kessler
Recording Secretary

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Board of School Directors
Work Session
Monday, 3 October 2016
7:00 p.m.
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MINUTES

Buildings, Grounds, and Maintenance Report

Mr. Wozniak reported that over fair break, a new scoreboard had been installed in the middle school natatorium. He also said that the gym floors had been painted and that the facilities evaluation at W.W. Evans had been completed. Mr. Klingerman then asked Mr. Wozniak to explain why there were still problems with the grass on the football field and other athletic fields. He said he was losing patience because this was an issue the district had been battling for four years. Mr. Wozniak responded that he had been watering the fields, but that the fields were heavily used. Mr. Klingerman said he was frustrated about getting constant complaints about the condition of the athletic fields, and that the district should start looking into contracting with an outside business to take care of its lawns. Mr. Hock said this was something the district really needed to consider, seeing as it was difficult finding custodial and maintenance workers to work at the contracted starting pay rate. Mr. Hock also said that he and Dr. Wheeler had been discussing this issue and that while they didn't have an answer yet, a solution was being sought. Dr. Wheeler said that there already had been a change of practice regarding the watering of the fields, and that there would be a much larger conversation about it once support staff negotiations started. He said that he would like to be able to work something out with staff, and that outsourcing would be a last-ditch effort. Mr. Klingerman said he would like to serve on the next classified staff negotiating committee.

Administrative Reports

Mr. Bressi started his report by saying that a 2011 graduate has passed under sad circumstances over the past weekend. He then told directors that he had over-reported the number of dropouts for 2015-2016. Over the summer, he had said there were seven dropouts, but there were actually only five. Mr. Bressi then passed copies of the high school faculty handbook to directors for their review and shared information and a photo from the newly formed outdoors club, whose first activity had occurred during fair week. Lastly, Mr. Bressi said that sophomore golfer Morgan Sohosky would be competing in districts later that week and regionals the following week, and that she was well on her way to returning to states.

Next, Mr. Freeman reported to directors that the middle school would be participating in Red Ribbon Week – a week encouraging students to not use drugs and alcohol – during the week of October 24. He then reported that the results from the previous year's Pennsylvania youth survey had been made available in May, and that information about the survey, which was conducted by 960 schools in Pennsylvania, would be made public at a community event, likely to be held sometime in November.

Dr. Stutzman then told the school board that she had recently been to the Central Susquehanna Intermediate Unit (CSIU) for two different meetings in September – one regarding federal programs and the second being a meeting for curriculum coordinators. She said that induction meetings were continuing, and then invited directors to attend the staff barbecue on October 10 at W.W. Evans Elementary School.

Mr. Palmatier said he did not have much about which to report, but that October was a very busy month at Memorial.

Mr. Tabor then reported that students at Beaver-Main and W.W. Evans elementary schools would also be participating in Red Ribbon Week. He then thanked Mr. Palmatier for hosting the elementary health fair at Memorial. Mr. Tabor said that Beaver-Main was excited to welcome Alyssa Wawroski, its new second-grade teacher, and that the transition from substitute teacher Lori Piekanski to Ms. Wawroski had been seamless. Lastly, Mr. Tabor said that the Multi-thon event at W.W. Evans had been held on September 16, that about 130 students had participated in this four-hour event, and that almost \$10,000 had been raised because of it.

Dr. Wheeler told directors that if they wished to meet with him regarding his entrance plan, they should let him know.

Budget Update

Mr. Upton said that he and Mrs. Kofskie were working on putting salaries and benefits into the 2017-2018 budget. He said that because the professional staff agreement was up on 30 June 2017, these figures were not concrete. Mr. Upton said that principals were working on their buildings' budgets. He said that under the Act 1 timeline, the preliminary budget had to be on public display no later than January 26, and that the preliminary budget needed to be adopted by February 15. He said he would like to have the preliminary budget to the board for review at the January work session.

Maintenance Truck Replacement

Mr. Upton told directors that one of the maintenance department's pick-up trucks – a 2002 model – was in need of a new transmission, so he was recommending the board approve purchasing a new truck instead of repairing this one. He said that he would look at KPN and Co-Stars for pricing, and that the district could opt to go out for a bid. Mr. Upton said he recommended the board approve this purchase soon so the maintenance department could have this new truck before it started snowing. Mr. Hock asked how many trucks the district owned, and Mr. Upton replied that it had four trucks. Mr. Klingerman said he would like the district to send out a request for proposals for snow removal at Memorial and W.W. Evans [snow removal was already contracted out at Beaver-Main] so that the district's maintenance staff could just remove snow at the middle and high schools. Mr. Hock said he'd like to further explore all the district's options before deciding if it should replace the maintenance truck in question.

Letterhead Options

Directors examined four different new letterhead choices and chose Option D. Ms. Kessler asked if it was alright to go ahead and order the new letterhead, and it was the consensus of the board that it was.

Columbia-Montour Area Vocational-Technical School

Mrs. Howell reported that she had attended her first Joint Operating Committee meeting at Columbia-Montour Area Vocational-Technical School (CMAVTS). She said that 154 of the 170 incoming freshmen had attended freshman orientation and that Luzerne County Community College (LCCC) was looking into the possibility of leasing labs from CMAVTS. She also reported that CMAVTS was looking to create a 2+2+2 program with LCCC and Bloomsburg University, which would allow students to graduate from CMAVTS with an associates degree.

Central Susquehanna Intermediate Unit Report

Mr. Mael reported that things at the Central Susquehanna Intermediate Unit (CSIU) seemed to be pretty stable. He said that the CSIU was going through an audit, that the purchasing program was very successful, and that the organizations was financially sound. He also said that contract negotiations had worked out well.

Adjournment to Executive Session

At 7:42 p.m., Mr. Klingerman made the motion, which was seconded by Mr. Yodock, to adjourn the work session and move into an executive session for the purpose of discussing personnel matters. The motion passed by a unanimous voice vote. The executive lasted until 9:00 p.m.

Respectfully Submitted,

Stephanie Kessler
Recording Secretary